

Information available from Fairwater Health Centre providing General Medical Services under contract to the NHS under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

Information to be published	How the information can be obtained (eg hard copy, website)	Cost / £
<p>Class1 - Who we are and what we do (Organisational information, structures, locations and contacts)</p> <p>This will be current information only</p>		
Doctors in the practice	Website, practice leaflet	£0
Contact details for the practice (named contacts where possible with telephone number and email address)	Alistair Brook (Practice Manager) 029 20 566 291	£0
Opening hours	Website, practice leaflet, notice	£0
Other staffing details	Website, practice leaflet	£0
Meeting specifically with pharmaceutical companies and other medical suppliers. (Include names of the company, date and names of the members of staff attending, category of the meeting.	None held	

<p>Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p> <p>Current and previous financial year</p>		
Details of NHS funding received by the Practice.	Copy available on request	£20.00
Audit of NHS income	Copy available on request	£20.00
Details of expenditure items over £10,000.00	Copy available on request	£20.00
List and value of contracts awarded by the practice, which have gone through a formal tendering process.	None held	£0
Staff allowances and expenses that can be incurred or claimed, with totals paid to Partners, by reference to category.	Copy available on request	£20.00
Pay policy	Copy available on request	£0
Declaration of GP's NHS income relating to NHS contracts	Copy available on request	£20.00
<p>Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)</p> <p>Current and previous year</p>		
Plans for the development and provision of NHS services	Copy available on request	
Performance data including performance against targets	<ul style="list-style-type: none"> • https://gpcontract.co.uk/browse/W97047 • http://nww.immunisation.wales.nhs.uk/cv-gp-flu 	

	<ul style="list-style-type: none"> Other information available on request 	
Inspection reports by regulators	http://hiw.org.uk/find-service/service-index/fairwaterhealthcentre420?lang=en	
Class 4 – How we make decisions (Decision making processes and records of decisions) Current and previous year		
Records of decisions made in the practice affecting the provision of NHS services	Copy available on request	£10.00
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities) Current information only (mark “not held” against any policies not actually held)		
Policies and procedures about the recruitment and employment of staff	Copy available on request	£10.00
Internal instructions to staff and policies relating to the delivery of services	Copy available on request	£10.00
Equality and diversity policy	Copy available on request	£10.00
Health and safety policy	Copy available on request	£10.00
Complaints procedures (including those covering requests for information and operating the publication scheme)	Copy available on request	£10.00

Records management policies (records retention, destruction and archive)	Copy available on request	£10.00
Data protection policies	Copy available on request	£10.00
Policies and procedures for handling requests for information	Copy available on request	£10.00
Policies and procedures about customer service	Copy available on request	£10.00
Class 6 – Lists and Registers Currently maintained lists and registers only		
Any publicly available register or list	None held	
Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public) Current information only		
The services provided under contract to the NHS	Website, practice leaflet	£0
Charges for any of these services	Website	£0
Information leaflets	Website, available from reception	£0
Out of hours arrangements	Website, practice leaflet, notices	£0